

BEAVER ISLAND DISTRICT LIBRARY
Board of Trustees
26400 Donegal Bay Road
Beaver Island, Michigan 49782

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231.448.2701  
Regular Meeting Minutes

Thursday, July 20, 2023, 5:00 p.m.

1. Call to Order was made by Foli at 5:03  
PRESENT: Denise McDonough, Becca Foli, Acacia Warmerdam, Cynthia Pryor, Monica Longlet, Rick Speck and Jacque LaFreniere
2. Public Comment: None
3. Review, modify if necessary, or approve Agenda: Motion to approve the agenda made by McDonough, seconded by Warmerdam. Passed.
4. Approval of Minutes June 15, 2023 regular meeting: Motion to approve the minutes made by Longlet, seconded by Foli. Passed.
5. Financial Report- Rick  
Budget, forecast, reconciliation and check register were presented  
Charlevoix County Community foundation account quarterlies were presented and explained.  
Bills submitted for payment June 2023 ~ Motion to approve the bills as paid made by Foli, seconded by Pryor. Passed.
6. Old Business
  - a. Policy Updates: Cynthia Pryor  
Resolution to adopt Investment Policy made by Foli supported by Longlet. Roll Call vote: Ayes: Warmerdam, Foli, Longlet, Pryor, McDonough. Resolution adopted.  
Comparison with Charlevoix Public Library: Pryor presented her research into what other policies are at local libraries. We compare quite favorably with Charlevoix Public Library.  
Next up- Internal Control Policy- Finance Committee (Director will work on samples and Finance Committee will meet to fine tune for presentation to Policy Committee and Board)  
By-Laws: Pryor and Foli have volunteered to work on updating our By-Laws.  
Strategic Plan- will work on this winter. Director is attending webinars and a sample one was included with the information from Charlevoix Public Library.
  - b. Senior/Student reading project- Monica  
June 27 (19 A, 13 K), July 12 (6 A, 5 K). Next ones are July 25 and two in August.

c. Book Building- Acacia presented update on the progress. Slab has been poured and the building is on track to be completed in August for transport to the Island. She is keeping Matt Fogg updated on when to expect delivery. LaFreniere will research shelving ideas.

7. Director's Report / Board Update: See attached.

8. New Business:

a. Seamus Noorgard left note about possible e-car charging station. Board feels that it would be costly to the library to install and maintain needed infrastructure for that to happen, as well as increased costs to our electric bills.

b. Question was raised by Warmerdam about whether or not there is something in the by-laws concerning missing meetings by Board members. There is not. Most decided that once a year the board will make an offer to all members regarding their status on the board for the coming year.

9. Correspondence: none

10. Public Comment: none

~~Adjournment~~ Motin to adjourn made by Pryor, seconded by Foli.

Next scheduled regular meeting: August 21, 2023 5:00 PM

Director's Report:

1. Ongoing programs- Lego Club, Story Hour, Library Pals, Summer Reading Challenge,
2. Awesome Programming held in July- Meet the Artist, Teen Art night, Meet the Author, Flower Power, Collaborative Rube Goldberg, Teen Summer Quest
3. Upcoming events-
  - a. July 25<sup>th</sup>: Library Pals 1 p.m.
  - b. July 29<sup>th</sup>: International Day of Friendship
  - c. August 8<sup>th</sup>- Millage election
  - d. August 8<sup>th</sup>, and 25<sup>th</sup>- Teen Art Night
  - e. August 9<sup>th</sup>-Summer Quest End- ice cream social and prizes
  - f. August 15<sup>th</sup> and 31<sup>st</sup>- Library Pals
  - g. August 15<sup>th</sup>- Northland Library Cooperative- Advisory and Board Meeting on BEAVER ISLAND- at the library.
  - h. August 16<sup>th</sup>- Book Club meet
  - i. August 17<sup>th</sup>- next BIDL Board Meeting
  - j. August 19<sup>th</sup>- Summer Reading Program end Party
4. Webinars attending:
  - a. Sourcebooks Fall Preview
  - b. Strategic Planning Webinars (3)

5. More excitement-
  - a. Be A NASA Detective kit arrived
  - b. Sun, Earth Moon Kit coming in September
  - c. GLOBE eclipse kit on its way
6. Millage is on August 8<sup>th</sup>. Director explained the Do's and Don'ts allowed by staff and board members regarding the election. Also, a brochure was created to tell all about the great things being done at the library and some data on our usage. Nothing included in the brochure about the election, but giving people the chance to learn more about the library.