

BEAVER ISLAND DISTRICT LIBRARY
Board of Trustees
26400 Donegal Bay Road
Beaver Island, Michigan 49782
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231.448.2701  
Regular Meeting Minutes

Thursday, April 20, 2023, 5:00 p.m.

1. Call to Order: at 5 p.m. by Acacia Warmerdam  
PRESENT: Erin Martin, Acacia Warmerdam, Kim Mitchell, Cynthia Pryor, Monica Longlet, Stephanie Harrington, Rick Speck and Jacque LaFreniere  
ABSENT: Becca Foli, Denise McDonough
2. Public Comment: none
3. Review, modify if necessary, or approve Agenda: Motion to approve agenda made by Pryor, seconded by Longlet. Passed
4. Approval of Minutes of March 30, 2023 Special "regular" meeting and Budget Hearing: Motion to approve made by Pryor, seconded by Mitchell. Passed
5. Financial Report- Rick  
Budget and forecast  
Bills submitted for payment March 2023 ~ Motion to approve bills for payment made by Longlet, seconded by Pryor. Passed.
6. Old Business
  - a. Policy Updates: Cynthia Pryor reported that LaFreniere and she are reviewing policies. Overall, some need updating or at least reviewing. Setting up a Policy committee is recommended.
  - b. Senior/Student reading project- Monica Longlet reported on the progress of this project. There are 4-5 Seniors who volunteered to meet with students in 2<sup>nd</sup>-3<sup>rd</sup> grade on April 28<sup>th</sup> at 1 p.m. There will be no meeting in May, but there will be in June. Perhaps BIDL could continue in summer months with kids and seniors meeting
  - c. Book Building update- Acacia Warmerdam presented the estimate from Quality Structures LLC. Discussion about the Zoning/Planning and township approvals needed. LaFreniere has contacted Bobbi Welke about what approvals we need from Townships since they own the property. Moving forward.
7. Director's Report / Board Update
  - a. Patron Count-Circulation report for March
  - b. Other maintenance and repairs- Jacque  
Custodial hire- Samantha Bontrager  
Groundskeeping hire- Levi Connor- he is asking Debbie Robert's class to help pile up sticks.

Painting hire- Mark LaFreniere- he will start interior next week.

8. New Business

a. Resolution to Approve Millage August 2023: see attached resolution, passed

b. Corporate Resolution for Janice Gerson Beneficiary account: See attached resolution. Passed

c. Formation of a policy/bylaw committee and financial committee:

Financial shall be composed of the Treasurer, the Director and the Bookkeeper

Policy/ByLaws shall be composed of Director, Pryor and (McDonough?)

d. Review of audit and discussion: Speck explained the Audit process. LaFreniere explained those items which were of concern of the auditors and how most have already been addressed. The Financial committee will work on a written process to address audit deficiencies in the future. Also discussed finding a new Auditor in 2024.

9. Correspondence: Spectrum Wealth Management: BIDL has been named a remainder beneficiary to (Jan Gerson) Cynthia Fisk and Rohze Wera Trust. This trust will be dissolved upon the death of both named trustees and split between three organizations, including BIDL.

10. Public Comment: None

~~Adjournment~~Motion to adjourn made by Harrington seconded by Longlet. Passed.

Meeting adjourned at 6:30 p.m.

Next scheduled regular meeting: May 18, 2023 5:00 PM