**Beaver Island District Library**

**Board of Trustees**

**Budget Hearing Minutes**

**Regular Meeting Minutes**

**March 19, 2020**

Present: Fiegen (2022), Foli (2024), Lyle (2022), Randall (2022), Mitchell (2024), Smith (2024)

Absent: Irmscher (2024), Tidmore (2022)

Other: Patrick McGinnity, Richard Speck

1. **Meeting called to order by Foli at 9:01 am.**
2. **Changes or additions to agenda:** None
3. **Public Comment**: None
4. **Approval of Minutes**: Motion to approve minutes of the February 20th, 2020 regular meeting proposed by Smith, Lyle seconded—motion carried.
5. **Financial Report**: A motion to approve bills paid for January 2020 proposed by Smith, Lyle seconded—motion carried.
6. **Director’s Report**: McGinnity discussed the Library statistics for February 2020. Numbers continue to track somewhat lower than last February, though National Read-aloud Day provided a boost with school groups coming over.
7. **Old Business**: None
8. **New Business:**
* Budget Hearing

Foli opened public hearing at 9:10 am. McGinnity presented the budget proposal from the Budget Committee, explaining the differences from previous years, including the addition of a “Transfers In” line in Revenues which will allow fro transfers into the General Fund from Savings at the start of a fiscal year to balance the budget at the outset. The other notable changes mentioned were the cost of the audit in Professional Fees, and the costs for the Broadband Consortium startup and annual fee. There was a discussion of how to increase revenues in coming years, as the millage cannot meet the library’s ongoing budget needs. Finally, the board went over the amendments to the FY 2019/2020 budget. Foli closed the public hearing at 9:20 am.

* Board Update

NEA Big Read

NEA contacted grantees, stating that we have the calendar year to hold programming for our Big Read. BIDL’s Our Town, Our Island Big Read will be held in the fall, most likely October, with dates TBD.

* Library Closure

McGinnity explained the situation for the closure of the library. Spring Cleaning will be conducted during the closure, with an emphasis on disinfection of all surfaces. Staff are continuing to be paid for scheduled hours during the mandated closure. Curbside service is being arranged, and Inter-Library Loans will continue as long as Michigan libraries are processing them. There was a discussion of ways to keep the library active in the community, through online programming.

* Budget

Motion to approve FY 2019/2020 Budget amendments as presented proposed by Smith, Lyle seconded.

 **Roll Call Vote:**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Member:** | **Vote:** |
|  |  |  |  |
|  |  | Fiegen |   | Yea |
|  |  | Foli |   | Yea |
|  |  | Irmscher |   | ---- |
|  |  | Lyle |   | Yea |
|  |  | Mitchell |   | Yea |
|  |  | Randall |   | Yea |
|  |  | Smith |   | Yea |
|  |  | Tidmore |   | ---- |

Motion Passed.

Budget resolution [Exhibit A] presented by Lyle, supported by Fiegen.

**Roll call vote:**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Member:** | **Vote:** |
|  |  |  |  |
|  |  | Fiegen |   | Yea |
|  |  | Foli |   | Yea |
|  |  | Irmscher |   | ---- |
|  |  | Lyle |   | Yea |
|  |  | Mitchell |   | Yea |
|  |  | Randall |   | Yea |
|  |  | Smith |   | Yea |
|  |  | Tidmore |   | ---- |

Resolution passed.

* Audit FY 2019/2020

McGinnity explained that a letter of engagement from SK&T, the new auditing firm that merged with our previous auditing firm. The numbers from that proposal were used in the budget. There was a discussion of whether to engage SK&T for the next two audits.

1. **Correspondence: None**
2. **Public Comment**: **None**

**Meeting adjourned 9:50 am.**

Next regular meeting:

**9:00 am, April 16th, 2020.**

-*Respectfully submitted by Patrick S. McGinnity, Director*