**Beaver Island District Library**

**Board of Trustees**

**Meeting Minutes**

**December 20, 2018**

Present: Fiegen (2022), Foli (2020), Mitchell (2020), Randall (2022), Smith (2020), Tidmore (2022)

Absent: Lyle (2022), Rehkopf (2020)

Other: McGinnity, Speck

1. Meeting called to order by Mitchell at 9:02 am.
2. **Changes or additions to agenda:** None
3. **Public Comment**: None
4. **Approval of Minutes**: Motion to approve minutes of the November 15, 2018 regular meeting proposed by Tidmore, Foli seconded—motion carried.
5. **Financial Report**: Speck noted that we are projected to be over budget in a couple categories, but that some would naturally come back into alignment with the budget as we near the end of the fiscal year. He went on to say that we the board would likely have to amend the budget before the end of the year in one or two categories. A motion to approve bills paid for November 2018 proposed by Tidmore, Foli seconded—motion carried.
6. **Director’s Report**: McGinnity went through the usage statistics for November, noting that numbers are up overall, with overall patron numbers increasing by 11% over the same month last year, and circulation increasing by 42%.
7. **Old Business**:
   1. Director’s evaluation process

The board discussed the existing policy language on evaluation of the Director, and agreed that it did leave space for evaluations to be less frequent than annual. It was decided that a committee should be formed to work with the Director on revising the remaining sections of the policy document that have not been updated. Board members who are interested in being on that committee should let Mitchell and/or McGinnity know before the next regular meeting.

* 1. Policy questions regarding children on public computers

McGinnity explained that a letter had been sent as the Board had directed, and that the problem seemed to be resolved for the time being.

* 1. McGinnity noted that the book for the NEA Big Read has been selected: *Our Town*, by Thornton Wilder.

1. **New Business:**
2. **Correspondence:** None
3. **Public Comment**: None

Meeting adjourned 10:00 am.

Next regular meeting:

**9:00 am, January 17th, 2019.**

-*Respectfully submitted by Patrick S. McGinnity, Director*