**Beaver Island District Library**

**Board of Trustees**

**Meeting Minutes**

**August 18, 2016**

Present: Lyle (2018), Martin (2016), Mitchell (2016), Rehkopf (2016), Stebbins (2016)

Absent: Tidmore (2018), Whitecraft (2018)

Other: McGinnity, Speck

1. Meeting called to order by Rehkopf at 9:05 am.
2. **Changes or additions to agenda:** Mitchell requested that Story Time be added to Old Business.
3. **Public Comment**: None
4. **Approval of Minutes**: Motion to approve minutes of the July 21st meeting proposed by Lyle, Mitchell seconded—motion carried.
5. **Financial Report**: Speck and McGinnity fielded a question about the higher than average Chase VISA bill for July (two Kindles for summer reading grand prizes). A motion to approve financials and bills paid for July 2016 proposed by Lyle, Martin seconded—motion carried.
6. **Director’s Report**: July numbers slightly lower than the same month last year. The outdoor book sale continued to do well in July. Summer Reading Olympics going well, with good attendance at anime/manga drawing workshops each month.
7. **Old Business:**
	1. **Millage Levy**
* Speck explained that due to a slight decrease in property values, levying the full .9864 mills authorized by the voters in the 2015 election would bring in $112,121 for the coming year, whereas last year it produced $113,168. As our fund balance is at an appropriate level, there is no good reason to reduce the levy this year. Motion to levy .9864 mills for 2017 proposed by Rehkopf, Lyle seconded, motion carried. Two copies of the completed L-4029 were signed, one to be submitted to the county the other to be kept on file.
	1. **Marketing/Outreach**
* The newsletter is back from the printer and labels are nearly ready to print (which necessitated updating or editing many of the addresses in the circulation system). Library staff have also been folding and sealing them and they should go out by the end of the week, according to McGinnity.
* The possibility of delivering books to shut-in islanders was discussed. It was decided to post on the Beaver Island Forum that the Library is assessing the need for such a service, and that anyone interested should let the Library staff or director know. Stebbins and Mitchell offered to deliver books until a more permanent method is found.
* There was also a discussion of the number and timing of the board member blurbs/stories/etc. for the newsletter. This led to talk about timing of the two newsletters. It was suggested that one could supplant the holiday cards usually sent out at the end of the year, which would give one a definite winter theme, while the May/June issue would be summer themed.
	1. **Preschool Story Time**
* Mitchell explained that she had anticipated beginning preschool story time on September 12th but other commitments have made that unlikely. McGinnity will inform the families who were told specifically about the 9/12 start date of the change, and Mitchell will keep everyone updated on future developments.
1. **New Business**:
	1. **Treasurer Election**
* Rehkopf nominated Lyle to replace Moore as Treasurer. Lyle confirmed that she would accept the office if elected. Mitchell seconded. Motion carried, with Lyle abstaining.
	1. **Ideas of Website news**
* Ideas discussed: a blurb about the Hemingway Project sculpture in parking lot island; one about the monthly anime/manga drawing workshops; one about the Socrates café. The idea of running them on Facebook rather than the website was discussed.
1. **Correspondence:** None
2. **Public Comment**: None

Motion to Adjourn made by Lyle, no opposition—meeting adjourned 10:10 am.

*Next regular meeting:*

***9:00 am, September 15th, 2016.***

-*Respectfully submitted by Patrick S. McGinnity, Director*